

**Comprehensive Plan Committee
Meeting Minutes
May 13, 2004**

Meeting began at 7:00PM.

Present: Sue Roth, Karen Ross, John Dax, Mike Arthur, Dave Mieschonz, Linda Poulton, Peter Rawson, Christine Dreyfus, Doug Clark

Hamlet definition - expanded definition was discussed, accepted.

Action Plans - The committee felt that this should be one unit, at the end of the Plan. There was much discussion of format of the Action Plan. John, Linda, Karen, and Chris had developed some relative to their sections - all different. It was finally decided that the columns would list Broad Topic, Type of Action, Time Frame, Reference. Action could be categorized: commission study, appoint committee, amend law, adopt resolution. Time Frame would be 0 - 6mo, 6 to 12 mo, 1 to 3 years, 3 to 5 years, and 5 to 8+ years. Through Excel they could be sorted by action or time frames recommended. John will send an example through e-mail. Committee members can use the Excel template for their section's plan and these can be reviewed via e-mail by other members.

Tourism - Mike Arthur
Economic Development - Pete Rawson
Agriculture - Tom Benson
Recreation - Doug Clark
Comm. Facilities - Sue Roth
Traffic - Dave Mieschonz
Community App. - John Dax
Natural Resources - Karen Ross
Historic Resources - Linda Poulton
Land Use - Linda Poulton
Housing – Chris Dreyfus

Edited Plan: John will e-mail edited plan to all committee members.

Final format: Preliminary discussion on type of cover, better pictures, type of binding. Karen will check into better printed pictures of items such as clustering.

Next Meeting: Thursday May 27, 7:00, at the Town Hall. Agenda: finalize action plan, determine final format.