

**Comprehensive Plan Committee  
Meeting Minutes  
February 3, 2004**

The Comprehensive Plan Committee and Town Board members of New Lebanon conducted a special workshop at the Town Hall on February 3, 2004. The purpose of the session was to review the contents of the initial draft of the Comprehensive Plan. The meeting commenced at 7:00 P.M. The members of the CPC in attendance were: M. Arthur, T. Benson, D. Clark, J.Dax, C. Dreyfus, D. Mieschonz, K. Ross. Board Members present were: A. Wheeler, L.Benson, D. Katzenstein, M. Robertson, J.Yurish (dual role).

The focus of this meeting was on components of the initial draft Plan as follows:

- Introduction and background
- Vision, Strategies & Action
- Tables & Maps
- Next Steps in the Comprehensive Plan Process

At the start of the session, K. Ross and J. Dax briefly described the process utilized in developing strategies and actions. The group then proceeded to review each of the 11 topic areas of the plan; starting with Community Appearance and ending with Land Use. In the process, a healthy interchange of questions and suggestions ensued, with Edit Committee members making notes regarding potential modifications of the document. Along the way, members of the CPC who were accountable for producing the content of the various topics, led the discussion of their topic and were supported in this effort by the rest of the Committee.

After completing review of the strategies, tables and maps, discussion turned to the next steps in the process. An outline of proposed next steps, based on consultant, N. Stolzenburg's, suggestions was discussed. Since the next action proposed is a Public Workshop to share the draft Plan with the community, discussion revolved around communicating the date of the workshop to the public. The use of postcards (costs and effectiveness) was at the center of discussion. In the end, it was decided that despite the cost and questionable effectiveness, it is prudent to send postcard notices to registered voters (households) and taxpayers.

Regarding legal review of the draft document, Town Supervisor, A. Wheeler, suggested that the timing of the review is important (after most inputs form the public and before final printing). He also indicated that he would discuss the review with Town Attorney, J. Shaw. The

**group felt that it was only important for the attorney to review the core of the plan (Introduction, Vision, Goals, Objectives and Strategies).**

**There was also discussion regarding how much of the initial document was necessary for public presentation. Overall, it was felt that the public must be presented with the same components proposed for the attorney (above), but that the entire document (colored maps, profile, etc.) should be available for review at Town Hall. It was agreed that these details would be worked out by the CPC at its next meeting.**

**THE NEXT MEETING OF THE COMPREHENSIVE PLAN COMMITTEE HAS BEEN SET FOR TUESDAY, FEBRUARY 10, 2004 @ TOWN HALL, 7 PM.**

**Respectfully submitted,**

**J.L.Yurish**