

**Comprehensive Plan Committee
Meeting Minutes
November 25, 2003**

The Comprehensive Plan Committee of New Lebanon conducted a regularly scheduled General Meeting at the Town Hall on November 25, 2003. The meeting commenced at 7:00 P.M. The members in attendance were: M. Arthur, D. Clark, J.Dax, C. Dreyfus, L. Poulton, S. Roth, J.Yurish. Also in attendance was Town Board Member D. Katzenstein.

The focus of this meeting was on:

- The Profile
- Next Steps in the Comprehensive Plan Process

The Profile

J. Dax indicated that there are still several sections of the profile needing to be rounded out. Among these are:

- Economy-C. Dreyfus
- School population and statistics-K. Ross
- Housing tables (re-labeled)-P. Rawson
- Zoning law description- L. Poulton
- Commercial- J.Yurish

In addition to the above, J.Yurish related a conversation he had with H.Commander of the Lebanon Valley Raceway, during the last Business Association meeting, regarding the numbers of people who come to New Lebanon to participate in raceway activities. As a result of this discussion, it was decided that J.Yurish would ask Mr. Commander for a brief description of might be included in the profile regarding the raceway.

Also, N. Stolzenburg had made an inquiry regarding maps in the profile. D. Clark indicated that he would send a pdf file of maps to N. Stolzenburg for her review.

Regarding a timetable for completing the profile work, it was agreed that anyone needing to provide further information would get it to J. Dax by Friday, December 5th. He will then incorporate the material into the profile and have it ready for the next meeting, which is scheduled for Tuesday, December, 9th.

Strategies and Actions

Regarding Strategies and Actions, Nan Stolzenburg indicated that she will focus on the materials during the next week or two and will have commentary for the Committee to review by the time of the next meeting.

Note: In regard to next steps on the Profile and Strategies and Actions, an editing committee of Karen Ross, John Dax and Linda Poulton will begin shaping the materials in both documents with an eye toward creating initial drafts for the final version of both.

Next Steps

With the above documents approaching initial draft stage, CPC members felt that it is timely to turn attention to laying out the requirements and timetable for completing the Comprehensive Plan process. As a result of discussion on this issue, the Committee reviewed the list of actions and timetables provided by N. Stolzenburg. Based upon this review, it was generally thought that the next immediate steps in the process might/could occur as follows:

- First draft completed—January 13, 2004
- Review with Town Board @ special meeting—January 19/20, 2004

In regard to the above schedule, J. Yurish indicated that he will review the schedule with the Town Board members to inform the of the next steps in the Comprehensive Plan process (per Stolzenburg's list) and attempt to establish the date for a joint work session of the CPC and the Town Board members. It was also suggested that the proposed list of activities and potential schedule be reviewed with Town Attorney, Jason Shaw in order to ensure validity of the process. J. Yurish indicated that he would request that Supervisor Wheeler share this information with Mr. Shaw
And ask for his feedback.

Next Meeting

THE NEXT MEETING IS SCHEDULED FOR DECEMBER 9, 2003. 7PM.

Respectfully submitted,

J.L.Yurish